



## Registration Process for Online Application

### General Information for Class XI Application for the Session – 2020 – 2021

1. Please read the 'General Information' carefully before filling in the Application form.
2. All entries should be made in ENGLISH and in BLOCK LETTERS.
3. This Application form is for Class XI **ONLY**.
4. Documents Required to be attached with the hard copy:
  - a. Photocopies of Classes IX & X Report Cards and Certificates
  - b. A letter from the Parish Priest and Baptism Certificate is a must for Catholic Students.
  - c. Address Proof :

Please attach **any one** of the following as proof of your address. No other proof will be acceptable.

    - i. Aadhaar card
    - ii. Current Electricity Bill
    - iii. Voter's Identity Card
    - iv. Passport
  - d. Proof of income - salary statements of both parents.
5. The cost of each application form is Rs. 200/-.
6. The application form will stand cancelled in the following cases:
  - i. Incorrect information
  - ii. Recommendation / Reference letters
7. Candidates **may be required** to sit for an Admission Test.
8. The list of candidates selected for an Admission Test will be displayed on our website on the specified date. **Please do not make any enquiries in the School Office before that.**
9. Selected Candidates must carry the receipt of payment on the date specified for filling the Admission Form.
10. **Application form** will be available online from February 03, 2020 (from 04:00pm) to February 22, 2020 (till 04:00pm) (both days included).
11. Kindly submit a **hard copy of the application form along with copies of the attachments** in the drop box at Loreto House, 7, Middleton Row, Kolkata – 700071 between February 03, 2020 (from 04:00pm) to February 22, 2020 (till 04:00pm) (both days included).

**LORETO HOUSE**  
7, Middleton Row,  
Kolkata - 700 071