



LORETO HOUSE
7, Middleton Row, Kolkata - 700071
033 - 2229 3565
www.loretohousekolkata.com

Registration Process for Online Application

General Information for Nursery Application for the Session – 2020 – 2021

1. Please read the 'General Information' carefully before filling in the Application form.
2. All entries should be made in ENGLISH and in BLOCK LETTERS.
3. This Application form is for the Nursery class **ONLY**.
4. Eligibility : Date of Birth - Born between 1st April 2015 and 31st March 2016 (both days included).
5. Proof of Age : Municipal Corporation birth certificate. (max size : 500kb, format : pdf)
For Catholic students Municipal Corporation and Baptism certificate. (max size : 500kb, format : pdf)
6. Please attach **any one** of the following as proof of your address. No other proof will be acceptable. (max size : 500kb, format : pdf)
 - a. Aadhaar card
 - b. Current Electricity Bill
 - c. Voter's Identity Card
 - d. Passport
7. Family photograph (Mother, Father and child) to be uploaded with the form. (max. size : 500kb, format : jpg, jpeg)
8. Proof of income - salary statements of both parents (max size : 500kb, format : pdf).
9. The cost of the application form is Rs. 200/-.
10. The application form will stand cancelled in the following cases:
 - a. Incorrect information
 - b. Recommendation / reference letters
11. The list of candidates selected for an Interactive session will be displayed on our website on the specified date. Please do not make any enquiries before that.
12. Parents of selected candidates must carry the Original documents and the receipt of payment for the Interactive session.
13. Application form will be available online from **August 26, 2019 (04:00pm) to September 05, 2019 (04:00pm) (both days included)**.
14. Kindly submit a hard copy of the application form along with copies of the attachments in the drop box at Loreto House, 7, Middleton Row, Kolkata – 700071 **between 08:00am to 02:00pm. Last date for submission of hard copy is September 06, 2019 till 02:00pm.**

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